

CLOSING DATE:
26 April 2024
at 17H00

(Only short-listed candidates
will be contacted)

VACANCY



CRAN

Communications Regulatory Authority of Namibia

MANAGER: ICT AND INNOVATIONS (D4)

Primary purpose of the position:

Reporting to the Executive: Cybersecurity & ICT, the Manager: ICT & Innovations will be responsible for technical and functional support to all users within the organisation by ensuring that the various ICT and Innovation operations run smoothly.

Key Performance Areas:

Management and Implementation of ICT policies

- Participates in the formulation, coordination, and implementation of ICT policies;
- Assists to formulate Standard, Procedures and Guidelines for operating IT networks and systems;
- Monitors daily operations, including server hardware, software, and operating systems;
- Initiates, coordinates, and enforces systems, policies, and procedures;
- Directs information technological research by studying organisation goals, strategies, practices, and user projects;
- Oversees information technology installations, upgrades, and maintenance;
- Provides inputs on ICT recovery, development and BCM risk management assessment;
- Enables service delivery through implementing systems and processes to improve service delivery;
- Ensures testing, troubleshooting, and modifying information systems so that they operate effectively;
- Ensures compliance with internal and external information security requirements (i.e. Information Security Policy and Data Protection Bill);
- Enables document management for both technical and systems aspects to ensure access to relevant information as required by CRAN; and
- Oversees and liaises with relevant departments on the technical aspects and requirements for the web design and development.

Innovation

- Interprets the business strategy and determine innovative solutions to improve operational efficiency; and
- Assists in the design of innovative solutions to improve operational efficiency and contribute to overall stakeholder satisfaction.

Budgeting

- Contributes to the annual IT budget and ensure cost-effectiveness; and
- Approves the purchasing of new and replacement hardware and software, in accordance with the division's budget.

Risk Management

- Responsible for the identification of potential risks within the area of responsibility, providing reports and recommendations; and
- Manages and mitigates risks as per approved recommendations and creates a risk consciousness within CRAN.

Staff Management

- Manages IT staff by recruiting and training employees, communicating job expectations, monitoring and appraising IT staff performance;
- Coaches and mentors team members as required; and
- Monitors activities of staff to ensure compliance with established procedures, policies and practices, with particular regard to integrity, security and confidentiality of the organisation.

Stakeholder Engagement

- Enters into stakeholder agreements with major stakeholders, within Authority mandate;
- Complies with responsibilities enacted in the stakeholder agreements;
- Ensures that all contracts, standards, and relevant criteria are adhered to when external service providers are involved.

Education, Experience and Skill Requirements:

- A Honours Degree in Information Technology or Computer Science or relevant equivalent qualification;
- A Systems Administration related Microsoft certification, or a networking certification, or an information security certification will be an added advantage;
- Five (5) years' experience within the ICT industry. Specifically in ICT infrastructure maintenance, software engineering, or ICT security;
- Two (2) years experience should have been at a supervisory level;
- Understanding ICT and Software Design;
- Problem-solving skills and critical thinking;
- Analytical and detail oriented; and
- Shortlisted candidates will be required to submit proof of Namibian Police clearance.

CRAN IS AN EQUAL OPPORTUNITY EMPLOYER. WOMEN AND PERSONS WITH DISABILITIES ARE ENCOURAGED TO APPLY.

To apply, please register at Direct Hire by clicking on the following link,

<https://cran.mcidirecthire.com/External/CurrentOpportunities>

REMUNERATION PACKAGE:

CRAN offers a competitive market-related cost to company remuneration package commensurate to relevant experience and qualifications.